



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

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DRAFT MINUTES

Wednesday, February 14, 2024, at 9:00 a.m.
Video Conference and Teleconference

<u>Via Zoom Video Conference</u>	<u>Via Teleconference:</u>
Zoom Meetings at https://zoom.us/ Meeting ID: 890 7638 4097 Passcode: 776884	1-669-900-6833 Meeting ID: 890 7638 4097 Passcode: 776884

Physical Location
3740 Lakeside Drive, Suite 201
Reno, Nevada

1. Call to order, roll call, establish quorum.

Laura Sussman called the meeting to order at 9:00 a.m. Roll call was taken and confirmed that a quorum was present.

Board Members Present

Dr. Randy Sharp, Chairman (Arrived at 9:07 a.m.)
Kim Kandaras, Treasurer
Laura Sussman, Secretary
Dr. Donald Edward Chaney
Celena DiLullo
Dr. Raymond Giddens
Jeff Long

Board Staff Present

Stephanie Bryant McGee, Executive Director

Board Counsel Present

Matt Feeley, Deputy Attorney General

2. Public comment

Chairperson Sussman opened the floor to public comment. There were no comments.

3. Consent Agenda (For Possible Action)

Chair called for approval of items on the consent agenda, as follows:

- A. Discussion, recommendation, and possible action regarding review and approval of minutes of the Board meeting on November 15, 2023. (For possible action)
- B. Discussion, recommendation, and possible action regarding previously issued temporary establishment permit, direct cremation facility permit, crematory license applications and request for approval of new managing funeral directors. (For possible action.)

- 1) Establishment Permit for Beverly's Memorial Chapel, EST140, located at 71 N. Pecos Road, Suite 113 in Las Vegas. Raymond Giddens, Jr., FD923, as Managing Funeral Director. Temporary approval effective December 20, 2023.
- 2) Establishment Permit for Gateway to the Valley, LLC, DBA Camino Al Ceilo Funeral Chapel, EST141, located at 2041 W. Bonanza Road in Las Vegas. Kristopher Wilks, FD919, Managing Funeral Director. Temporary approval effective January 23, 2024.
- 3) Crematory License for County Funeral Services, LLC, CRE118, located at 1961 Whitney Mesa Drive in Henderson. Temporary approval effective January 25, 2024.
- 4) Managing Funeral Director Request for Carlen Thomas, FD861 – Cremation Society of Nevada – Capitol City, EST124. Temporary approval effective January 17, 2023.
- 5) Managing Funeral Director Request for Kenneth Bowman, FD806 – Cremation Society of Nevada – Affinity, EST123. Temporary approval effective January 1, 2024.
- 6) Managing Funeral Director Request for Kenneth Bowman, FD806 – Cremation Society of Nevada – John Sparks, EST125. Temporary approval effective January 1, 2024.
- 7) Managing Funeral Director Request for Kenneth Bowman, FD806 – Cremation Society of Nevada – Northern Nevada, EST126. Temporary approval effective January 1, 2024.
- 8) Managing Funeral Director Request for Christopher Walters, FD64 – Desert Memorial, EST133. Temporary approval effective December 7, 2023.
- 9) Managing Funeral Director Request for Scott Shade, FD1014 – Desert Memorial, EST133. Temporary approval effective January 9, 2024.
- 10) Managing Funeral Director Request for Chris Grant, FD920 – Kraft Sussman, EST130. Temporary approval effective January 17, 2024.
- 11) Managing Funeral Director Request for Raymond Giddens, Jr., FD923 – La Eternidad Funeral Home, EST134. Temporary approval effective December 29, 2024.
- 12) Managing Funeral Director Request for Christopher Walters, FD64 – Sunrise Cremation, EST101L. Temporary approval effective December 7, 2023.
- 13) Managing Funeral Director Request for Scott Shade, FD1014 – Sunrise Cremation, DC101L. Temporary approval effective January 9, 2024.
- 14) Managing Funeral Director Request for Chris Grant, FD920 – Vegas Valley Cremation, DC98L. Temporary approval effective January 17, 2024.
- 15) Managing Funeral Director Request for Carlen Thomas, FD861 – Walton's Funerals & Cremations, EST117. Temporary approval effective January 17, 2024.

16) Managing Funeral Director Request for Carlen Thomas, FD861 – Walton’s Funerals & Cremations – Chapel of the Valley, EST118. Temporary approval effective January 17, 2024.

17) Managing Funeral Director Request for Blake Howe, FD622 – Walton’s Funerals & Cremations – Sparks, EST122. Temporary approval effective January 1, 2024.

18) Managing Funeral Director Request for Margarita Rojas, FD946 – Tulip Cremations, DC100L. Temporary approval effective January 22, 2024.

Laura Sussman recused herself from 10, 14, and 18. Kim Kandaras recused herself from items B4, 5, 6, 7, 15, 16, and 17. Raymond Giddens recused himself from items 1 and 11.

Action: Chaney made the motion to accept the minutes in agenda item 3.A. as recorded with any necessary corrections, seconded by Celena DiLullo, to approve all items on the Consent Agenda. The motion passed unanimously.

Action: Celena DiLullo made the motion seconded by Raymond Giddens, to approve all matters in Consent Agenda item 3.B. The motion passed unanimously.

4. Discussion, recommendation, and possible action regarding renewal of embalmer license EMB905R held by Gregory Marr. (For possible action.)

Deputy Attorney General Matt Feeley presented a proposed consent decree to the Board. Attorney Feeley read the terms of the agreement. Stephanie McGee presented the background of the applications. Greg Marr presented a statement. Kim Kandaras

Action: Raymond Giddens made a motion, seconded by Donald Chaney to approve the proposed consent decree. The motion passed unanimously.

5. Discussion, recommendation, and possible action regarding continuing education approval for National Institute of Funeral Services, “Ethics in the Funeral Worlds.” Requesting approval for two (2) CEUs. (For possible action.)

Stephanie McGee stated that she reviewed the course materials and that the course meets all technical requirements for approval. Tracy Lentz, the instructor, presented an overview of her course. Lara

Action: Raymond Giddens made a motion, seconded by Kandaras, to approve the continuing education course as presented. The motion passed unanimously.

6. Discussion, recommendation, and possible action regarding continuing education approval for The International Conference of Funeral Service Examining Boards, 120th Annual Meeting and Board/Administrator Training, February 27-29, 2024. Requesting approval for six (6) hours for Board Member Training, two and a half (2.5) hours for Funeral Services Administrators Forum, and eleven (11) CEU hours for the remainder of the sessions. (For possible action.)

Stephanie McGee stated that she reviewed the course materials and that the course meets all technical requirements for approval. Laura Sussman, Kim Kandaras, and Donald Chaney commented that they attended similar presentations in previous years and that the courses were beneficial.

Action: Donald Chaney made a motion, seconded by Laura Sussman to approve the continuing education course as presented. The motion passed unanimously.

7. Financial Reports (For information only.)

Stephanie McGee presented the financial statements for year-to-date FY24, including the regulatory fee report.

8. Discussion, recommendation, and possible action regarding licensing software contract with Thentia Cloud. (For possible action.)

Stephanie McGee presented an overview of the Thentia Cloud proposal. In addition, Ms. McGee stated that the proposal was being presented as one option and that the Board may decide to look at other options. The Board decided that they wanted cost proposals from at least two other vendors. Ms. McGee explained that any contract would be subject to approval by the Board of Examiners.

9. Report from Executive Director, Stephanie Bryant McGee (For information only.)

Stephanie McGee presented some highlights and updates to her written report, including an overview of license renewals and an overview of the Federal Trade Commission phone sweep in 2023.

10. Discussion regarding future agenda items and future meeting dates (For possible action.)

Chairperson Sharp asked the Board members to check the following dates and to let Stephanie McGee know if there are any conflicts.

- Wednesday, May 15, at 9 a.m.
- Wednesday, August 14, at 9 a.m.
- Wednesday, November 13, at 9 a.m. (In person)

The Board members discussed having an in-person meeting. Based on availability, the Board decided to have an in-person meeting in November.

The Board discussed having an update of the mortuary science program in Nevada as an agenda item for the next meeting.

11. Public comment

Chairman Sharp opened the floor to public comment. There were no comments.

12. Adjournment (For Possible Action)

Action: Laura Sussman made a motion to adjourn the meeting, seconded by Raymond Giddens. The motion passed unanimously. The meeting adjourned at 10:30 a.m.